

Special enactment relating to

NFOG committees

The committees are appointed by the NFOG Board for specified assignments. All the NFOG committees consist of one member from each Nordic country. The boards of the national societies appoint a member to be responsible to the board concerned in accordance with the rules that apply in the individual countries. It is desirable that the boards of the national societies should maintain close contact with the members who have been appointed to perform various functions on the NFOG committees.

When a new committee is set up, the NFOG Board will appoint a “convenor” to see that the work is initiated. The committee constitutes itself and independently chooses an appropriate way of working within the indicated parameters. Nevertheless, a chairman shall be appointed, and he /she may be coopted to the NFOG Board meetings and be responsible for the ongoing communication with the NFOG Board. The continued work of the committee shall be determined by both the NFOG Board and the committee. The committees can coopt members.

The chairman of the committee is responsible for the committee’s budget. Following a proposal by the committee, NFOG will vote an annual amount to cover expenses. Accounts are to be kept, and expenses can be paid only on presentation of vouchers or by agreement with the NFOG Treasurer. It is recommended that vouchers should be submitted within six months of a procedure by the committee.

Copies of notices to attend and minutes of meetings are to be sent to the NFOG’s Secretary General, who will in turn be responsible for copying these documents to NFOG’s board members.

In cooperation with the NFOG Board, the committee is to submit a report on its previous two years of operation to the NFOG Assembly of Delegates. At least one member of the committee is expected to attend the Assembly of Delegates. Reports of the activities of the committee shall be published on the website, to appear immediately before the meeting.