

Special enactment relating to
Nordic Congress in Obstetrics and Gynecology

1. The Nordic Federation of Societies of Obstetrics and Gynecology (NFOG) shall arrange a scientific congress in the field of obstetrics and gynecology to take place every other year.

2. This congress should be held in the Nordic countries in turn, in the order: Sweden, Finland, Denmark, Norway. The congress may be held in Iceland if so proposed by the Board.

The national society of the country where the congress will be held, shall propose the congress venue and president in collaboration with the NFOG board. The General Assembly will then decide on each occasion where the congress shall be held in four years' time and who will be the Congress President.

3. The congress will be directed by the Congress President who is responsible for forming a local organizing committee (LOC). LOC and NFOG are the organizers of the congress. LOC and the national society will decide how the society will be involved.

4. The Congress President and the LOC prepare the scientific program in consultation with the NFOG Scientific Committee (SC). Furthermore, the Congress President informs and seeks advice from the NFOG Board which makes the final decision of the program. The SC, in collaboration with the LOC, evaluates the submitted abstracts and organizes the poster and free communication sessions. The SC evaluates the posters and free communications for congress prizes.

5. NFOG is responsible for the overall financing of the congress. The finances of the congress shall be dealt with by a financial management group consisting of the Congress President, the local congress committee's finance manager and NFOG's Treasurer. The budget of the congress, including a guarantee amount and force majeure clause, shall be approved by NFOG. The way in which the financial management group works will be determined by the group itself and the group is responsible to NFOG for seeing that the budget is followed.

6. The Congress President is associated to the NFOG Board for two years before the congress (without voting rights) so that the Board can be kept regularly informed of the planning of the congress.

7. The Congress President undertakes to pass on practical and financial experience to the succeeding Congress President.

8. The NFOG Board will appoint an authorized auditor to examine the congress's final accounts.

9. Not later than one year after the conclusion of the congress, the Congress President undertakes to

- submit a written financial report to the NFOG Board.
- hand over one third of the congress's surplus to NFOG.

Revised at the General Assembly June 11 2014 in Stockholm