

Advertisement

### **Assistant Chief Editor at AOGS**

The position of Assistant Chief Editor at Acta Obstetricia et Gynecologica Scandinavica (AOGS) will be vacant as from 1.03.2016 or by agreement after that. This is a 2-year non-renewable appointment suitable for a member of NFOG at a post-doctoral level. The post was instituted in 2011 and has received positive evaluation from the AOGS Editors and support from the NFOG Board. It is meant as a trainee position to gain experience of international editorial work, and is expected to provide additional useful meriting academic experience for the person appointed. The Assistant Chief Editor will work closely with the Chief Editor of the journal and take on a comparable workload as the current national society appointed Associate Editors, but will also learn how to handle daily editorial activities, deal with enquiries to the journal and to the Editorial Office, make decisions, write and procure editorials, produce theme or special issues. The Assistant Chief Editor will work with the Editorial and Production Managers, monitor and help to raise the quality of submissions and the profile of the journal. She/he will take part in planning and organising editorial board meetings and educational activities for the editors. The Chief Editor will provide guidance and mentoring through close e-mail and telephone contact.

The Assistant Chief Editor will through the journal's workflow for manuscripts may have responsibility for allocating some submitted manuscripts to the Associate Editors, but will also process other articles directly in order to get acquainted with peer review and manuscript handling process, such as selecting appropriate reviewers, consulting with the Chief Editor when reviewer's reports are in and editing manuscripts up to final acceptance. Emphasis will be on learning about correct format and scientific English, but also to gain knowledge of the intricate activities surrounding publication of scientific material. Editorial Board meetings are held twice a year.

The Assistant Chief Editor will receive up to DKK 35.000 per year to cover expenses, such as for computer hard- and software, attendance at conferences and meetings and similar, apart from Editorial Board meetings (reimbursed separately).

For anyone with some academic experience after a doctoral (PhD) degree this may be an excellent opportunity to acquire new knowledge and experience, in a good team of editors at AOGS!

**Deadline for application is 31 January 2016. Application with detailed curriculum vitae should be submitted to the AOGS Editorial Office to Susana Benedet via e-mail:**

[Susana.benedet@gu.se](mailto:Susana.benedet@gu.se)

For any further information regarding the post please contact the Chief Editor:

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